

Riverside Township School District

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Business Administrator/Board Secretary
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REGULAR BOARD OF EDUCATION MEETING AGENDA **October 12, 2023**

A. Opening of Meeting

1. Call to Order – 7:00 p.m.
2. Roll Call
Mrs. Deborah Graf
Mr. Timothy McElroy
Mr. Eric Mossop
Dr. Scott Parker
Mrs. Maria Pinho
Mrs. Savithri Pinho
Mrs. Julie Sierra
Mrs. Bridget Winerling
Mrs. Rachael Wrice
Mrs. Sabra Wrice
3. Flag Salute
4. Announcement by the Board Secretary stating that adequate notice of the meeting has been given specifying the time, place, and manner in which notice was published.
5. Student Council Representative – Emily Valverde
6. Barbara Ann Milch – Good News
7. Presentation – 2023/2024 New Courses for RHS and RMS- Mr. Adams/Ms. Saia
8. Students of the Month – Mr. Shumway/Ms. Follis/Mr. Micucci
9. Visual & Performing Arts Students of the Month – Mr. Huber/Mr. Jackamonis/Mr. Bekarciak
10. Athlete Students of the Month – Ms. O'Halloran
11. Correspondence

A. Opening of Meeting (continued)

12. From the Audience – Agenda Items Only

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: individual personnel issues, anticipated and pending litigation, negotiations, attorney-client privilege, matters of individual privacy, tactics and techniques in protecting safety and property of the public, or individual student issues. While the First Amendment allows for the free exchange of ideas and opinions, the Board will not permit profanity, threatening remarks or other disruptive behavior during public session. Per Board Policy (#0167), the presiding officer may limit each statement to three minutes' duration. All remarks should be addressed to the presiding officer.

B. Recommended Actions

1. Routine Matters

a. Approval of Minutes

| | |
|---------------------|----------|
| Regular Meeting | 09-14-23 |
| Full Board Workshop | 09-14-23 |

b. Approval of Financial Reports

| | |
|--|----------|
| Treasurer's Report | 08-31-23 |
| Board Secretary's Report | 08-31-23 |
| Cafeteria Financial Report | 08-31-23 |
| Student Activities Report | 08-31-23 |
| Athletic Council | 08-31-23 |
| Budget Status Report | 08-31-23 |
| Board Secretary's Certification Budgetary Line Item Status | 08-31-23 |

c. Bills - Regular and Café

2. New Business

BUSINESS & FINANCIAL

a. Transfers

Whereas, the State Department of Education permits transfers among the school district's budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make budgetary account line item transfers, as attached.

BUSINESS & FINANCIAL (continued)

b. Fire Drill and Security Report

Resolved that the Riverside Township Board of Education hereby approves the September Fire Drill Report, submitted by Marc Ballantyne, Fire Marshal, and the Security Drill Report, submitted by Robert O'Brien, School Safety Specialist, as attached.

c. Comprehensive Maintenance Plan

Whereas the Department of Education requires New Jersey School Districts to submit three year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and **Whereas** the required maintenance activities as listed in the attached document for the various school facilities of the Riverside Township Board of Education are consistent with these requirements, and **Whereas** all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid, **Now Therefore Be It Resolved** that the Riverside Township Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Riverside Township Board of Education in compliance with the Department of Education requirements.

d. Middle Township School District Tuition

Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Middle Township School District for the 2023-2024 academic year, at a per pupil cost of \$15,121 for two (2) Elementary School homeless students.

e. Willingboro School District Tuition

Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Willingboro Township School District for the 2023-2024 academic year, at a per pupil cost of \$17,200 for one (1) High School homeless student.

f. Trenton School District Tuition

Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Trenton School District for the 2023-2024 academic year, at a per pupil cost of \$17,200 for one (1) High School homeless student.

g. Kingsway Regional School District Tuition

Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Kingsway Regional School District for the 2023-2024 academic year, at a per pupil cost of \$17,200 for one (1) High School homeless student.

h. Edgewater Park School District Tuition

Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Edgewater Park School District for the 2023-2024 academic year, at a per pupil cost of \$15,121 for three (3) Elementary School homeless students and a per pupil rate cost of \$14,889 for one (1) Middle School homeless student.

BUSINESS & FINANCIAL (continued)

i. Bridgeton School District Tuition

Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Bridgeton School District for the 2023-2024 academic year, at a per pupil cost of \$15,121 for one (1) Elementary School homeless student and a per pupil rate cost of \$14,889 for one (1) Middle School homeless student.

j. COVID-19 Safety Coordinator

Resolved that the Riverside Township Board of Education hereby appoints Robert O'Brien as COVID-19 Safety Coordinator for the 2023-2024 school year.

k. New Co-Curricular Activity

Resolved that the Riverside Township Board of Education hereby approves the addition of a unified bowling program with the acceptance of a \$5,000 grant from the Special Olympics of New Jersey, of which \$4,305 will go towards the facility rental and the remaining \$695 will be applied towards the coach stipend. The district will pay for the remaining cost of the coach stipend, in the amount of \$1,143.00, and the inclusion of transportation.

PERSONNEL

a. Contract Rescission

Resolved that the Riverside Township Board of Education hereby accepts the resignation of Melinda Soder as a playground aide and appoints her for the position of an Elementary School Ambulatory Aide, at an hourly rate of \$20.96.

b. Leave Requests

Resolved that the Riverside Township Board of Education hereby approves the unpaid leave of absence requests from the employees listed below, for the periods indicated:

| <u>Employee</u> | <u>Position</u> | <u>Dates</u> |
|------------------------|-------------------------|---------------------|
| Andrea Dunlap | Elementary School Nurse | November 15-20 2023 |
| Laura Zebley | Middle School Counselor | October 23-30 2023 |

c. Staff Development

Resolved that the Riverside Township Board of Education hereby approves the staff development activities for the 2023-2024 school year, as attached.

d. After School Academy

Resolved that the Riverside Township Board of Education hereby approves the following staff members as teachers in the After School Academy for the 2023-2024 school year, at the rate of \$51.70 per hour.

Fall Teachers

Stephanie Aubrey
Carmen Bivins
Catherine Burry

Fall Substitutes

Laura Bruzek
Catherine Clarke
Vanessa Conneaney

PERSONNEL (continued)

Fall Teachers

Michelle Downey McGill
Devi James
Tiffany Ross
Amanda Smith
Heather Sommers
Kelly Starke
Carletta Walker-Owens
Kirby Watters

Fall Coordinator

Tara Crane- McElroy

Fall Substitutes

Joanne Devenny
Cheryl Hansberry
Stephanie Kirschbaum
Anastasia Lindenman
Michelle Downey-McGill
Kathleen Notos
Colleen Rizzi
Terrencia Smith
Elsa Svekla
Cassidy Updike

e. Substitutes

Resolved that the Riverside Township Board of Education hereby approves Kristina Ouelett as a custodial substitute for 2023-2024 school year, pending criminal history review and sexual misconduct/child abuse review.

f. Student Athletic Trainer Internships

Resolved that the Riverside Township Board of Education hereby approves the placement of the following student trainer intern during the 2023-2024 school year, as listed.

| <u>Student</u> | <u>College/Facility</u> | <u>Placement</u> | <u>Dates</u> |
|-----------------------|--------------------------------|-----------------------------------|------------------------------------|
| Taylor Clark | Thomas Jefferson University | Jennifer Van Hee-Athletic Trainer | October 16, 2023-December 08, 2023 |

g. New Employees

Resolved that the Riverside Township Board of Education hereby approves the following staff members for the 2023-2024 school year, as recommended by the Superintendent.

1. Dr. Reginald L. Mackey, Elementary School Ambulatory Aide at the hourly rate of \$20.96, start date to be determined pending criminal history review.
2. Lynda Mountford, Part-time Elementary School Cafeteria/Playground Aide, at the hourly rate of \$14.13, start date to be determined pending criminal history review.

h. Volunteers

Resolved that the Riverside Township Board of Education hereby approves Maria Keefe as the volunteer advisor for the newly founded Green Thumb Club in the Middle School.

STUDENTS

a. Home Instruction

Resolved that the Riverside Township Board of Education hereby approves the following home/bedside instruction for the 2023-2043 school year, as listed:

| <u>ID#</u> | <u>From</u> | <u>To</u> |
|-------------------|--------------------|------------------|
| 260061 | September 06, 2023 | TBD |

STUDENTS (continued)

| | | |
|--------|--------------------|------------------|
| 240334 | September 15, 2023 | October 06, 2023 |
| 290015 | September 29, 2023 | TBD |
| 270117 | September 19, 2023 | TBD |
| 250103 | September 25, 2023 | TBD |

b. Fundraisers

Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2023-2024 school year, as attached.

c. Field Trips

Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2023-2024 school year, as attached.

d. New Co-Curricular Activity

Resolved that the Riverside Township Board of Education hereby approves the addition of a unified bowling program to begin this winter 23-24, with transportation to Laurel Lanes, once a week for 14 weeks.

PROGRAM

a. Memorandum of Understanding – College Accelerated Program (C.A.P.)

Resolved that the Riverside Township Board of Education hereby approves the Memorandum of Understanding–C.A.P. agreement between Riverside High School and Rowan College at Burlington County (RCBC) for the 2023-2024 school year, as attached.

b. Vibrant Counseling Centers, LLC.

Be It Resolved that the Riverside Township Board of Education hereby approves the counseling services provided by Vibrant Counseling Centers, LLC. through Grant Funds, for the 2023-2024 school year.

c. NJSAC District Improvement Plan 2023-2024

Resolved that the Riverside Township Board of Education hereby approves the District's NJSAC District Improvement Plan (DIP) for the 23-24 School Year, as attached.

d. RTSD District VISION Statement

Resolved that the Riverside Township Board of Education hereby approves the revised Vision Statement for the district:

Here in Riverside Township School District, we strive to exemplify the level of performance and excellence synonymous with Blue Ribbon Schools by continually working to enhance teaching and learning, school culture, and family/community partnerships.

PROGRAM

e. RTSD MISSION Statement

Resolved that the Riverside Township Board of Education hereby approves the revised Mission Statement for the district:

The mission of the Riverside Township Public School District is to provide challenging, but engaging, learning opportunities that push all students to excel in their own personalized path forward. Through a balance of culture-enriching focus, career-oriented planning, effective use of the assessment and intervention cycle, and strong ongoing communication, our schools will facilitate growth and achievement for all students regardless of their personal path.

POLICY

a. First Reading

Resolved that the Riverside Township Board of Education hereby approved the first reading of all existing policies and regulations.

b. Abolished Policies

Resolved that the Riverside Township Board of Education hereby approves the abolishment of policies 3432, 4432, 5460.02, 6361, 8540 and 8550, as attached.

c. Abolished Regulations

Resolved that the Riverside Township Board of Education hereby approves the abolishment of regulations 3432, 4432 and 5460.02, as attached.

d. One Reading

Resolved that the Riverside Township Board of Education hereby suspends Bylaw 0131 that requires two readings, to adopt revised policy 2270, revised policy 3161, revised policy and regulation 3212, revised policy 3324, revised policy 4161, revised policy and regulation 4212, revised policy 4324, revised policy and regulation 5111, revised policy and regulation 5116 and revised policy 8500, as attached.

FACILITIES

a. Facility Use

Resolved that the Riverside Township Board of Education hereby approves the facility/building use request for the 2023-2024 school year, as attached.

C. Committee Reports

Personnel & Employee Relations
Finance & Insurance
Buildings & Grounds
Athletics
Curriculum
Safety & Security
Delegate to BCSBA
Delegate to NJSBA
Delanco Representative

Deborah Graf
Timothy McElroy
Rachael Wrice
Sabra Wrice
Savithri Pinho
Bridget Winerling
Maria Pinho
Savithri Pinho
Eric Mossop

D. Acknowledgment of Visitors

E. Adjournment

Attachments available in the board office upon request.